

Cancelling / Changing Your Student Parking Permit

If you no longer require a parking permit or want to change to a different type of permit, follow the applicable steps listed below. Keep in mind that you will still incur charges for a full month, regardless of the number of days in the month that the parking pass is used; monthly charges are not prorated.

To cancel your student permit:

- 1) Bring your Hang Tag to **Parking Services***:
- 2) Parking Services will charge your account an administration fee (\$25) for the early cancellation of the permit, and then determine the amount you would pay for the time you have used the permit (to month end), and provide a refund if applicable.

For a listing of the cost of student permits and cut-off dates for receiving a refund to go:

<https://www.uwo.ca/parking/permits/students/index.html>

TIP: if you wish to keep your permit hang tag for future use, you can email pa (a) ~~8~~ t to _____ request a cancellation your permit.

*For Parking Services Office

[tps://www.uwo.ca/parking/](https://www.uwo.ca/parking/)